

**BUDDHIST TAI HUNG COLLEGE ALUMNI ASSOCIATION LIMITED
(BTHCAA)**

NOTICE OF ANNUAL GENERAL MEETING 2018

NOTICE is hereby given that the Annual General Meeting (hereinafter “the Meeting”) of Buddhist Tai Hung College Alumni Association Limited (hereinafter “BTHCAA”) will be held at 3:00 pm on Saturday, the 10th day of March 2018 at Buddhist Tai Hung College, 38 Cheung Fat Street, Sham Shui Po, Kowloon:

Ordinary Business

1. To receive, consider and adopt the minutes of the last Annual General Meeting of BTHCAA held on 5th March 2017
2. To receive, consider and adopt the chairman’s report of BTHCAA for the past year (2017/2018).
3. To receive, consider and adopt the auditor’s reports of BTHCAA for the year 2016/2017.
4. To appoint auditors for BTHCAA until the next annual general meeting or extraordinary general meeting as the case may be.
5. To appoint directors/executive committee members of BTHCAA for the coming year (2018/2019).
6. To elect alumni manager for the period from 2018/2019 to 2019/2020.

Special Business

1. To consider and if thought fit, to pass with or without amendment, the following resolution as an ordinary resolution:
“RESOLVED that the Board of Directors/Executive Committee be empowered to receive, consider and adopt the audited and related financial statements and accounts of BTHCAA and submit them to the Inland Revenue Department as and when they deem fit pursuant to the requirements of the Companies Ordinance, Chapter 32, Laws of Hong Kong.”

By order of the Board
Chui Wai Chun
Company Secretary

Date: 27th January, 2018

NOTE:

1. All members are entitled to attend the Meeting.
2. All ordinary and life members who are aged 18 years or above, listed as members on or before 16th February, 2018 and have paid their membership fees up to 10th March 2018, are entitled to vote at the Meeting.
3. The current Board of Directors/Executive Committee of BTHCAA shall retire at the Meeting. All ordinary and life members who are aged 18 years or above, listed as members on or before 16th February, 2018 and have paid their membership fees up to 10th March 2018, are entitled to nominate and be nominated members of the Board of Directors/Executive Committee of BTHCAA.
4. All nominations for the Board of Directors/Executive Committee members/alumni manager shall be in the prescribed form and shall reach the general office of Buddhist Tai Hung College at 38, Cheung Fat Street, Sham Shui Po, Kowloon by hand or by post not later than 3:00 pm on Thursday, 8th March, 2018.
5. All proxies must be members of BTHCAA entitled to attend and vote at the Meeting.
6. All instruments appointing the proxies must be in the prescribed form (hereinafter “the proxy forms”). Members attending and/or voting by proxy shall duly notify BTHCAA by submitting the proxy forms to the general office of Buddhist Tai Hung College at 38, Cheung Fat Street, Sham Shui Po, Kowloon by hand or by post not later than 3:00 pm on Thursday, 8th March, 2018.